



2012 Site Application

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 Nambour Qld 4560
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Applicant Information

Company Name:

Contact Name:

Postal address:

Suburb:

State:

Postcode:

Phone:

Fax:

Mobile:

Email:

Website:

Exhibitor Information

Name of Exhibitor: _____

This is the name that will appear in the Program Magazine and Website Exhibitor Listing.

Describe the products and display that you intend to have on your site:
 (This may be used in promotional material - see Exhibitor Kit for further details)

PLEASE NOTIFY THE EXPO OFFICE IF THERE ARE ANY CHANGES OR ADDITIONS/ALTERATIONS TO THIS.

NGIQ Membership

Are you a member of the NGIQ? (please tick) Yes: No:

Greenstock may only be sold by NGIQ/NGIA members. All products, produce and greenstock must be sold at fair retail prices. No retail activity is permitted on display sites.

PREFERRED RETAIL SITE

1st Choice

2nd Choice

3rd Choice

(First site preference will be allocated wherever possible however, QGE reserves the right to nominate specific areas or re-allocate sites in consultation with the exhibitor)

I have read, understand and accept the terms and conditions as set out in the Exhibitor Handbook

Print Name:

Signature:

Date:

OFFICE USE ONLY

Site #		Cost:		Exhib Passes:	
Car Passes:		Electricity:		Insurance:	
Hay:		Bark:		Deposit / Date:	

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PUBLIC LIABILITY INSURANCE

All Exhibitors **MUST** insure their exhibition site areas for public risk liability for a minimum of \$10 million. Your insurance should be effective from the first day of bump-in to the final day of 'bump-out' being Tuesday 3 July 2012 to Monday 9 July 2012.

Please tick to confirm you have \$10,000,000 Public Liability Insurance YES

Please provide a copy of your insurance certificate to the Expo office no later than June 1, 2012.

EXHIBITOR PASSES

Exhibitor Passes will be available for collection from the Expo Info Office at the Nambour Showgrounds from 3rd July, 2012.

Please ensure all staff on your site are wearing their passes when they arrive at the gates or a non-refundable entry fee will be charged.

Included in your site fee are a number of free passes based on the total cost of your site:

\$000 to \$400 2 Passes incl. in site fee

\$401 to \$800 4 Passes incl. in site fee

\$801 and over 6 Passes incl. in site fee

A limited number of additional Exhibitor Passes are also available for \$10 ea (valid for 3 days):

Do you require additional exhibitor passes?

Yes: No:

How many _____

EXHIBITOR CAR PARKING

For parking in the Exhibitor Car Park within the grounds. **1 FREE CAR PASS IS INCLUDED PER SITE BOOKED.**

You can also purchase additional car passes:

3 Day Car Pass - \$10.00 per pass: _____

1 Day Car Pass - \$5.00 per pass: _____

POWER REQUIREMENTS

\$80 Connection Fee – Exhibitors are required to provide their own 10mtr extension lead with a current safety tag.

POWER REQUIRED? Yes: No: Please select one: 240V: 3 Phase:

What will you be operating? _____

Position on site (eg: centre of site, rear of site): _____

DISPLAY SUPPLIES

Hay Bales: Yes: No:

How many? _____ (\$6.50 per bale)

Chip Bark: Yes: No:

How many? _____ (\$15.00 per scoop)

EQUIPMENT HIRE

EXCEL EVENTS - Marquee, tent, table hire preferred supplier. Do you require a price list and an order form sent to you?

Yes: No:

ADVERTISING

PROGRAM MAGAZINE - Do you require information regarding advertising costs in the Program Magazine to be sent to you?

Yes: No:

PAYMENT DETAILS

A deposit of \$150 is required to secure your site at the Qld Garden Expo. You will be invoiced for the balance of your site fee thereafter. **YOUR SITE BOOKING IS NOT FULLY CONFIRMED UNTIL YOUR DEPOSIT IS RECEIVED.**

Your site fee must be paid in FULL by June 1, 2012.

Cheque made payable to Qld Garden Expo:

Amount:

\$

Direct Deposit to Westpac Bank (BSB: 034 093 Acc: 221 165)
Please clearly identify payment with company name or Invoice No.

Amount:

\$

Credit Card: Mastercard Visa

Amount:

\$

Cardholders Name:
(Please print)

Signature:

Card Number:

Expiry Date:

Early Payment Discount

A 5% discount off the site fee component of your account (this does not include other items like hay, electricity or car passes etc) is offered to site holders. In order to receive this EARLYBIRD discount YOU MUST PAY YOUR TOTAL ACCOUNT BY 30TH APRIL 2012.

This will be shown on your Tax Invoice.